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## GUIDE FOR STUDENTS AND PRACTICES

For third year veterinary students, entering their final year in August 2024

### Goals of the Program

To ensure adequate veterinary service is available in the future to serve Saskatchewan's expanding livestock production sector by exposing third year veterinary students and first year veterinary technology students to rural veterinary practices in Saskatchewan serving a high percentage of livestock clients. The program is not meant to subsidize existing arrangements. It is meant to foster new relationships between practices and developing veterinarians and/or veterinary technologists. Preference will be given to those who have not participated in the program in the previous year.

### Objective of the Program

Assist rural practices in sourcing aspiring veterinarians for practice succession planning.

To introduce six (6) third year veterinary students and two (2) first year veterinary technology students year Saskatchewan to eight (8) veterinary practices in Saskatchewan serving a high percentage of livestock clients.

### Planned Outcomes

By providing third year veterinary students and first year veterinary technology students a more intensive large or mixed animal practice experience and by demonstrating a range of professional and lifestyle options to be found in the agri-food sector in rural Saskatchewan, our hope is the preceptorship program will encourage students to seriously consider rural food animal or mixed practice as an attractive career option. Preference is given to Saskatchewan origin students, but applications from all accredited Canadian veterinary and veterinary technology schools will be considered.

### Terms and Conditions

1. Preference in the selection process is given to Saskatchewan origin students, but applications from all accredited Canadian veterinary schools and veterinary technology programs will be considered.
2. Supervising veterinary professionals must be in good standing with the association.
3. Practices will be responsible for providing supervision, guidance and support during the program period between May 1 and August 31 of the program year for either:
  - a third-year veterinary student for twelve (12) weeks, or
  - a first-year veterinary technology student for up to twelve (12) weeks.
4. Financial support provided by the practice must be either cash or a combination of cash and in-kind contributions that equals at least \$3000 over and above the \$5625 provided by the SVMA and the Preceptorship Program Fund. Practices may provide financial support above the minimum. Please note that vet tech student wages have yet to be finalized, but the amounts paid by the practice, SVMA and the PP Fund will be the same, proportionally, ie. 35%, 35% and 30%, respectively.
5. In-kind contributions such as suitable living accommodations, board and room or travel support, to a maximum of 50% of the practice contribution, are allowed. Other in-kind contributions made by the practice should be discussed with the SVMA prior to the start of the summer program.



## VETERINARY & VETERINARY TECHNOLOGY STUDENT PRECEPTORSHIP PROGRAM



6. The SVMA will provide each practice with three payments over the summer (for a 12-week placement, adjustments will be made if the time is less). For a DVM student, \$2000.00 will be issued at the end of May, \$2000.00 at the end of June and \$1625.00 at the end of July.
7. Practices are to use the funds provided by the SVMA as part of the wages paid to the student. Standard deductions shall be made from the student's gross wages: the workers compensation program is mandatory. Disability and other insurance are the responsibility of the student.
8. All practices (ie, the supervising veterinarian) and students accepted into the preceptorship program will be required to attend a **webinar** about optimizing student success through the program. This webinar will be held prior to the start of the program period.
9. Preceptorship students are expected to be agents of their own learning. As part of this, they are required to submit three reports to the SVMA regarding their preceptorship activities over the summer. Reporting deadlines and forms will be sent to all students prior to the submission window. Reports must be received by the SVMA office for the final cheque to be issued.

### Application & Selection Process:

1. Practices apply with their chosen student (as you would with the mentorship program) by December 1, 2022.
2. A committee will meet after the deadline and review applications. Practices will be notified by December 9, 2022 on the status of their application.



VETERINARY & VETERINARY TECHNOLOGY STUDENT  
PRECEPTORSHIP PROGRAM



PRACTICE APPLICATION

Practice name \_\_\_\_\_  Mixed animal  Large animal

Practice owner(s) \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Supervising Veterinarian(s) \_\_\_\_\_

Are you able to provide or help arrange living accommodations for a preceptorship student?  Yes  No

Information about your practice (please add additional pages if necessary) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

As owner of the practice, I \_\_\_\_\_ agree to:

1. Participate in a preceptorship placement of up to 12 weeks during the time between May 01 to August 31, 2021 with the 3<sup>rd</sup> year DVM student or first year VT student should my practice be chosen for the program.
2. Assign one of the veterinarians in the practice to be the primary supervisor for the duration of the program period. The primary supervisor will be required to attend a live webinar on summer student program success. Other supervisors/staff are encouraged to attend.
3. Discuss regular and emergency working hours, time off, insurance and whether accommodation arrangements will be required with the assigned student prior to April 1, 2021.



VETERINARY & VETERINARY TECHNOLOGY STUDENT  
**PRECEPTORSHIP PROGRAM**



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4. Provide opportunities for the student to participate in the supervised practice of veterinary medicine as s/he is able.
  5. Provide a minimum of \$3000 in wages on top of the \$5625 subsidy from the SVMA and the Preceptorship Program Fund, for a total of at least \$8625, for a 12-week work period. **OR** provide a minimum of \$2000 in wages on top of the \$3750 subsidy from the SVMA and the Preceptorship Program Fund, for a total of at least \$5750, for an 8-week work period.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**The application deadline for practices (and their student) is November 30, 2022.**

Please submit completed application form to [svma@svma.sk.ca](mailto:svma@svma.sk.ca).



VETERINARY & VETERINARY TECHNOLOGY STUDENT  
PRECEPTORSHIP PROGRAM



Summer externship subsidy program for veterinary students and veterinary technology students going into their final year of their program. Students and practices apply separately. Students selected for the program will be notified and will apply to practices selected for the program. There are 6 veterinary student and 3 veterinary technology student spots available.

STUDENT APPLICATION

Name \_\_\_\_\_ DVM/VT Class of 2024

E-mail address \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

For SK origin applicants:  
I have lived in Saskatchewan since \_\_\_\_\_ High school attended \_\_\_\_\_

Colleges or universities attended \_\_\_\_\_

Reason for applying for preceptorship \_\_\_\_\_

List practices where you have worked or volunteered \_\_\_\_\_

Additional comments \_\_\_\_\_

As a 2021 preceptorship student(should I be selected for the program), I agree to:

- 6. Complete an eight (8) to twelve (12) week practice placement over the summer of 2020 at the rural Saskatchewan large or mixed animal practice I am assigned to by the SVMA.
- 7. Submit three (3) written reports (500 words minimum) on preceptorship activities. Report deadlines and report form links will be emailed prior to the submission window. Missing one of the will result in the SVMA withholding the final program payment.)



VETERINARY & VETERINARY TECHNOLOGY STUDENT  
**PRECEPTORSHIP PROGRAM**



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8. Attend a summer student success webinar, held in early 2023.
  9. Notify the SVMA office immediately should I decide not to participate in the Preceptorship Program. Notice of withdrawal from the program should be received by the SVMA office **before April 1, 2023.**
  10. Discuss regular and emergency working hours, time off, insurance and whether or not accommodation arrangements will be available with the practice owner prior to April 1, 2023.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**The application deadline for students (and their practice) is November 30, 2022.**

Please submit completed application form to [svma@svma.sk.ca](mailto:svma@svma.sk.ca).

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## PARTICIPATION AGREEMENT

I, (student name) \_\_\_\_\_ agree to the following:

1. Complete an eight (8) to twelve (12) week preceptorship program during the period **May 01 to August 15, 2023** inclusive.
  - Start Date: \_\_\_\_\_
  - End Date: \_\_\_\_\_
2. Submit three (3) written reports (500 words minimum) on preceptorship activities. Report deadlines and report form links will be emailed prior to the submission window. Missing one of the reports will result in the SVMA withholding the final program payment.
3. The primary supervisor and the student will be required to attend a live webinar on summer student program success. Other supervisors/staff are encouraged to attend.
4. Notify the SVMA office immediately should I decide not to participate in the preceptorship program. Notice of withdrawal from the program should be received by the SVMA office **before April 1**.
5. Discuss regular and emergency working hours, time off, insurance and whether or not accommodation arrangements will be required with the practice **before April 1**.
6. Confirm which veterinarian in the practice will be the **primary mentor** for the duration of the program. This may or may not be the practice owner.

Student signature \_\_\_\_\_

Name of practice(s) \_\_\_\_\_

Name of supervising veterinarian \_\_\_\_\_

Signature of supervising veterinarian \_\_\_\_\_

Email address \_\_\_\_\_

The Saskatchewan Cattlemen's Association provides a \$2625 grant and the SVMA contributes \$3000 to each preceptorship practice (in three equal payments) for the summer student's wages. The preceptorship practice must contribute an additional \$3,000 to each student over the 12-week duration of the preceptorship program. (Adjustments will be made for a student only able to do an 8-week placement.)

**The application deadline for students is November 30, 2022.**

Please submit completed application form to [svma@svma.sk.ca](mailto:svma@svma.sk.ca).